

Retreat evaluation results

Retreat

Date

Number of answers

Tally how many attendees ticked each box. Percent agree = (number of 4s + number of 5s) divided by the total, times 100.

STATEMENT	1	2	3	4	5	TOTAL	% AGREE
1. The retreat was worth the time away from my work.							
2. I knew the purpose of the retreat before it started.							
3. The retreat achieved the goals we were given for it.							
4. I know what we decided and who is doing what next.							
5. I could say what I really thought, even when I disagreed.							
6. I got to know colleagues I rarely work with.							
7. I am leaving with an idea I will use in my work.							

Which part of the retreat was most valuable to you

PLANNING	ACTIVITIES	LEARNING	FREE TIME	REFLECTION

Strengths

The two statements with the highest percent agree.

Change before the next retreat

The two statements with the lowest percent agree.

What the open answers say

Sort the comments into three or four themes.

You said, we will

What attendees told us, what the next retreat will do differently, and when the follow-up arrives.
